



2009 National Convention

Exhibit Dates: August 12, 13, 14, 2009

Location: Sheraton New Orleans Hotel
500 Canal Street
New Orleans, LA 70130
Main #: (504) 525-2500 Fax #: (504) 595-5552

Show Contact: All correspondence will be sent to this individual:

Name: _____

Street Address: _____

City: _____

State: _____ Zip: _____

Phone #: _____ Fax #: _____

Name: (Indicate exactly how you wish your company to appear in the conference materials)

On-site Contact: Name: _____

E-mail address: _____

Phone #: _____

Exhibit Early Registration Fee: \$800

NOTE: After June 15, 2009 Exhibit Registration Fee: \$1,000

Space Requirements:

Each booth consists of one (1) 6' table and two (2) chairs, trash can. Exhibitors are responsible for their own areas. Space assignments are made on a first-come, first-serve basis.

Additional Services:

- One (1) 6' table..... \$25 per table
- Electrical Outlets...\$50.00 (per outlet)
- Internet..... \$75.00 for the 3 days
- Other _____

Payment: Check Enclosed **Checks are payable to:** AMVETS

Charge to:

VISA MasterCard American Express

Credit Card #: _____

Exp. Date: _____

Name on Card: _____

Address: _____

City: _____ State: _____ Zip: _____

The exhibitor agrees to abide by all exhibit terms, conditions, and regulations set forth in this contract.

Authorized CREDIT CARD Signature

_____ Date ____/____/____

Send Copy and Payment to:

National Convention - Expo
AMVETS National Headquarters
4647 Forbes Boulevard
Lanham, Maryland 20706
Office: 301-459-9600 Fax: 301-459-7924

This application for exhibit space by the AMVETS National Headquarters hereinafter referred as **AMVETS** becomes a contract when signed by the exhibiting company and accepted by AMVETS.

1. **Booth Equipment:** Includes one (1) 6' table and two (2) chairs and a standard display sign bearing the exhibitors' name. Additional equipment and services are available upon request and must be made in advance.

2. **Payments for Space:**
Full payment must accompany contracts and received on or before July 25, 2009. Requests for and payment of additional services must be received by aforementioned deadline.

3. Schedules:

Installation Schedule:

Tuesday, August 11 12:00 PM – 5:00 PM

Wednesday, August 12 6:00 AM – 10:00 AM

Exhibit Schedule:

Wednesday, August 12 12:00 PM – 5:00 PM

Thursday, August 13 9:00 AM – 5:00 PM

Friday, August 14 9:00 AM – 3:00 PM

Dismantling Schedule:

Friday, August 14 3:00 PM – 5:00 PM

NOTE: No dismantling is allowed prior to 3:00 PM

4. **Space Cancellation:** No refunds will be made for cancellations.

5. **Application Rejection:** AMVETS reserves the right to cancel or refuse rental of display space to any person or company whose conduct or display of goods is, in the opinion of AMVETS, incompatible with the general character and objectives of the exposition.

6. **Loss, Damage, and Injury:** AMVETS will not be responsible for injury, loss or damage that may occur to an exhibitor's employee or property for any cause whatsoever. AMVETS will not be liable for any injury, loss or damage which may be sustained by any person watching, observing, or participating in an exhibit demonstration. All property of the exhibitor will remain under his custody and control in transit to, from, and within the confines of the exhibit area.

7. **Insurance:** Exhibitor understands that neither AMVETS nor the Sheraton New Orleans Hotel maintains insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance. Exhibitor assumes responsibility and agrees to indemnify and defend AMVETS and Sheraton New Orleans Hotel and their respective employees and agents against any claims or expenses arising out of the use of the exposition premises.

8. Shipping and Handling:

Exhibitor is responsible for the shipping and handling of their items. Exhibitor should contact the Sheraton New Orleans Hotel directly to coordinate the receipt of their items by the hotel and the return of items by the hotel.