



**AMVETS NATIONAL EMPLOYER OF THE YEAR FORM**

**AWARD YEAR – \_\_\_\_\_**

**Due NLT 15 July**



**Name of Employer:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

**Submitted By:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

AMVETS National Employer of the Year Award for private sector and government employers will be decided at the upcoming annual National Convention. Judging will take place prior to the convention by representatives selected by the national department.

Any member of AMVETS may nominate an employer for this award. Also, AMVETS departments are encouraged to submit their own state Employer of the Year Award recipients for national consideration.

Due to the technical aspects of the nomination form, it is recommended that the form be submitted to the local veterans' employment representatives (LVERS) at the nearest Job Service for completion.

**The program is open for federal, state and local government nominations.**

**DEADLINE FOR NOMINATIONS IS JULY 15.**

**CONSIDERATION BASIS**

**Type of Organization:**

(Please check (✓) one)

- Company/Firm/Organization
- Federal/State/Local Government

**Employment Category:**

( Please check (✓) one)

- A ... 25-100 Employees
- B...101-300 Employees
- C... 301- & Up Employees

**TOTAL**

- |   |       |             |
|---|-------|-------------|
| A. Total number of employees in firm.                             | _____ |             |
| B. Total number of new hires during period January 1-December 31. | _____ | <u>100%</u> |
| C. Total number of veterans hired.                                | _____ | _____       |
| D. Total number of disabled veterans hired.                       | _____ | _____       |
| E. Total number of Vietnam Era veterans hired.                    | _____ | _____       |
| F. Total number of women veterans hired.                          | _____ | _____       |

(To determine the percentage, use the number of new hires (B) as 100%. Divide (C) -(D) - (E) - (F) to obtain the percentage of veterans hired.)

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## AMVETS NATIONAL EMPLOYER OF THE YEAR AWARDS PROCEDURES

The AMVETS National Employer of the Year Awards program is officially underway. In light of the high rate of unemployment among veterans, recognition of those employers who, as a standard practice, go out of their way to hire the veteran becomes even more important. There are many firms and government organizations that utilize veterans' preference, even though they may not be government contractors, and we would like to hear of them.

The AMVETS Employer of the Year Award procedures areas follows:

1. The employers to receive the awards will be selected from nominations submitted by AMVETS department employment committees and government agencies. Departments, posts or individuals may make recommendations to their respective employment committees and **employers may nominate themselves.**
2. Additionally, in an effort to increase the number of entries, forms will be furnished to all State Directors for Veterans Employment along with a memo requesting that they participate in the nominating process. The memo also encourages the state directors, where possible, to work closely with AMVETS departments to ensure the best possible representation from each state.
3. Each department or government organization may submit only one nomination for each of the three company/employment categories and one for the government category.
4. **A detailed statement should be submitted substantiating the nominee's accomplishments. The statement should reflect the pertinent facts as well as the employer's name, address and telephone number and, wherever possible, a contact individual within the firm should be identified.**
5. Each nomination may be supported by newspaper clippings, magazine articles or letters of recommendation. This is not mandatory, however, it will assist in determining the suitability of a nominee for an award.
6. Nominees may be companies, firms, associations, individuals or local, state or federal agencies.
7. Prior to the national convention, entries will be judged by a panel of representatives selected by the National department based on their knowledge and expertise in the realm of veterans' employment.
8. The deadline for nominations is **July 15.** (NOTE: **Absolutely no nomination submitted after this deadline will be considered for awards.**)

9. The national commander will announce the winners at the national convention during the regular business session.
10. In an effort to generate the maximum public awareness of this program and to ensure that the employer receives as much local media coverage as possible, the awards will be presented in their respective states by the incoming national commander or his selected representative.

The presentation will be coordinated with the AMVETS departments involved after the new slate of national officers have assumed their duties. The exact dates and times will be announced well in advance.

Attached is a copy of the nomination form that should be submitted no later than **July 15**, to ensure proper consideration and to allow for judging prior to the national convention. Should you have any questions or require assistance, please call our National Service Department (301) 459-9600 or toll-free: 1-877-726-8387, ext. 3047

We are looking forward to a most successful Employer of the Year Awards program and would like to thank you in advance for your cooperation and support.

Attachment - Nomination Form