

**PROGRAM FUNCTION – Military Funeral Honors – (Ideal time line, Year Round)**

**THE JOB:**

The function of administering a Military Funeral Honors Program is to identify Post members who are willing, able and have the time necessary to devote to this very rewarding but demanding service program. (Without VSOs assisting the DoD in implementing the Authorized Provider Partnership Program, our nation’s heroes would not be receiving what they deserve nor what the law requires.) *Military Funeral Honors for all eligible veterans.*

**Objectives for This Year**

Cemeteries	Post	
	Last Year’s Total Funerals	This Year’s Total Funerals
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Tasks to be carried out in executing this program.**

- Post selects a Chairperson for the program. (An Honor Guard)
- Chairperson reviews the literature and resources.
- Debrief any previous committee chairs/members who conducted the program in prior years.
- Recruit your team.
- Request “rifles” from TACOM. (Can take six months, plus/minus)
- Determine your uniform requirements and method of funding.
- Prepare and practice the protocol.
- Consider purchasing a digital bugle if your post does not have a bugler. (Approx. \$500.)
- Do your homework, recon to identify the Funeral Directors in your area and make them aware of your capability to support.
- Involve your Post PRO in providing information about your program to local media.
- Establish a POC who will respond, schedule and coordinate the requests.

**Set dates in post calendar for tasks and meetings**

Jan	Feb	Mar	Apr	May	Jun
Jul	Aug	Sep	Oct	Nov	Dec