

Job Description

National Guard (NG) Liaison

Ref: Resolution 08-15

RESOLVED, that Posts and Departments be required to submit the names and contact information of their duly appointed National Guard Liaison to National Headquarters, as soon as possible after Post and Department elections, but not later than 14 days after said events.

- Accountability to Dept. Commander.
 - Support from National Programs Director.
1. Liaison reviews available literature and the NG web based training.
 2. Identify and recruit AMVETS who will serve on your "team."
 3. Liaison establishes contact with the State Family Program Director (SFPD) working through the NG Joint Force Headquarters in their respective states/departments.
 4. Determine with the SFPD if there are any NG Family Assistance Centers in your immediate area and establish a POC for each.
 5. Develop a list of "needs" for each Family Assistance Center.
 6. Keep department leadership informed of all needs identified.
 7. Establish a calendar of Pre-Mobs, Mobs and De-Mobs for all NG units in your area.
 8. Coordinate support of all such events with the AMVETS National Service Officers who may be able to provide "briefs" on benefits and entitlements.
 9. Involve your Posts and Department PROs who may assist in providing information about NG deployments and AMVETS support to local media.
 10. Assist in training, motivation and recognition for all AMVETS NG volunteers.